

# HARMONY HEIGHTS ELEMENTARY SCHOOL



To: Residents in the Harmony Heights Elementary area  
Date: December 4<sup>th</sup>, 2017  
Re: **Primary Enrollment and Primary Registration for the 2018-2019 school year**

Time is fast approaching and we are starting to get ready for our primary registration for next year. It is very important that we have the names of students who will be attending grade primary in September 2018 so that we are able to get an accurate count as these numbers determine our staffing allotment for next year.

**Please complete the form below and return to Harmony Heights Elementary by Tuesday, December 12<sup>th</sup>.** If you have already called the school with your child's information for primary 2018-2019, you do not need to return the form below.

**In January, we will call you to set up an appointment time for Primary Registration Day which will be held at Harmony Heights Elementary on Wednesday, January 24<sup>th</sup>, 2018.**

The Department of Education states that a **birth certificate** is the only form of verification we are able to accept for students entering the school system. **The student will not be able to attend school in September until the birth certificate is presented to school personnel.** We will also need the **health card number** of the student and updated immunization records. **Students must be 5 on or before December 31<sup>st</sup>, 2018, to be eligible to start school.**

We will hold a parent information session for new primary parents later in the spring and we will notify you later when that date is set.

Sincerely,

Darrell Fitzgerald  
Principal  
Harmony Heights Elementary

\*\*\*\*\*Please detach and return by Tuesday, December 12th\*\*\*\*\*

Child: \_\_\_\_\_ Male or Female

Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Health Card #: \_\_\_\_\_

Parent(s) Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Area in which you live: \_\_\_\_\_

Name and Phone Number of parent we can contact during the day with appointment time:

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

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**If you know if a child, other than your own, who will be of school age for primary 2018-2019, please supply as much information as you can.**

Child: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Parents: \_\_\_\_\_

Address: \_\_\_\_\_ Area: \_\_\_\_\_

**\*If you have no children starting primary, please pass this form along to someone you know who may have a child starting primary in September 2018. Thank you.**